Procurement procedure – Design and delivery of diamond crossing at Høje Taastrup Station



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# Contracting authority

The contracting authority shall be:

Banedanmark

Carsten Niebuhrs Gade 43

DK-1577 Copenhagen V

CVR: 18632276

The contact person at Banedanmark is:

Project Manager, Rasmus Juul Wagner

Tel.: +45 21383271

Email: RJWA@bane.dk

It is a requirement from Banedanmark that the tenderers observe unconditional secrecy vis-à-vis unauthorised persons about matters that may come to the attention of the tenderers in connection with the postponement of competition.

# Generally

## Form of procurement

The procurement has been announced on www.udbud.dk, where all the material can also be downloaded.

The procurement is carried out in accordance with Title IV/§ 191-192 of the Public Procurement Act.

The contract shall be awarded to the most economically advantageous tender on the basis of the award criterion described in point 6.

## Scope of the contract

Banedanmark wishes to contract for the design, production and delivery (15.04.2025) of a diamond crossing at Høje Taastrup Station. The specifics of delivery are outlined in the attached document *“NFSP0522 Service and delivery description -Diamond crossing”*

## Duration

The contract runs from 9.04.2024 to 15.04.2025. For the rest, please refer to clause 5 of the contract.

## Procurement documents

The total material for the procurement procedure consists of:

* Procurement Procedure (this document) and annexes:
  + Offer form
* Contract and annexes:
  + NFSP0522 Service and delivery description -Diamond crossing
  + Appendix 1 - Technical Specifications - Switches and Crossings (English)
  + Appendix 2 - HSP-01-020000-001 (track plan)
  + Appendix 3 - MSWEH-01-019000-1-LIN-100 (track plan .dgn)
  + Appendix 4 - 10-3980 (sleeper distribution plan\_Draft)
  + Appendix 5 - Krav til teknisk dokumentation i BDK (Danish)
  + Appendix 6 - BDK\_Title\_Block (to be used in drawing headings)
  + Appendix 7 – Drawing list
  + Appendix 8 - SWE-01-018975 (alignment file)
  + Appendix 9 - Blad 7941 (SP90 sleeper)

# Timetable for the procurement

The procurement and delivery procedure is expected to be carried out according to the following timetable:

1. 22-03-2024 Sending of tender materials
2. 02-04-2024 Questioning time for tendering materials
3. 05-04-2024 Bidding price for tender
4. 09-04-2024 Contract signing.
5. 10-04-2024 Drawing production start
6. 10-05-2024 Delivery of drawing materials
7. 13-05-2024 Drawing review start with Banedanmark
8. 20-05-2024 Drawing revision start with contractor
9. 02-06-2024 Final approval of drawing with Banedanmark
10. 15-04-2025 Delivery of crossing (in Høje Taastrup station)

# Communication

Questions about the suspension of competition should be put in writing. The questions will be answered by publication (in anonymised form) to all bidders on udbud.dk.

# Content and structure of the offer

## Language requirements

The offer must be made in Danish or English.

The working language during the contract period is Danish or English, and all written material to be delivered as part of the contract must be prepared in Danish or English.

## References requirement

The offer must be accompanied by 3 references for comparable deliveries, performed within the last 60 months from the offer date.

## Content of the offer (checklist)

The tenderer shall provide the following:

* Completed offer list
* Identification of tenderer and valid signature
* 3 references

If the Tenderer intends to use subcontractors in connection with the performance of the contract, the same information as stated above must also be attached to the tender of the subcontractor(s) concerned.

## Submission of tenders

Offers to be submitted by email to [rjwa@bane.dk](mailto:rjwa@bane.dk), with the subject line clearly stating “OFFER”. The latest deadline for submitting tenders is stated in section 3.

After the offer deadline, the offer cannot be changed or revoked. The tenderer must maintain the offer for 30 calendar days from the closing date for submission of tenders.

# Evaluation

## Award criterion

The contract shall be awarded to the most economically advantageous tender on the basis of the award criterion "lowest price".

## Evaluation of the price (Sub-criterion I)

For the assessment of sub-criterion I, the field "bid price" from the offer list shall be used. This can be an evaluation technical sum which weights prices according to expected needs. The tenderer is only responsible for the content of the fields filled in by the tenderer.

# Award of contract

After expiry of the tender deadline, cf. section 3 above, Banedanmark will evaluate the offers received as described in section 6. Once Banedanmark has assessed which tender is the most economically advantageous tender on the basis of the best price, Banedanmark decides on the award of the contract. At the same time, all Tenderers will be informed in writing (possibly by advertising on udbud.dk) when Banedanmark has made a decision on the award of the contract.

Banedanmark does not consider the competition process to be completed until the contract has been signed or cancelled/cancelled.