

**Announcement (joint) for tender for:  
Project-, finance- and communication management service for Interreg 5a project  
SARA - Sustainable Development Goals – SDGs, Adaptable Indicators and Methods,  
Regional Development and Active Implementation**

The Region of Southern Denmark, Regional Development is Lead partner for the German-Danish INTERREG 5A project "Sustainable Development Goals – SDGs, Adaptable Indicators and Methods, Regional Development and Active Implementation – SARA".

On behalf of the project partners, the Region of Southern Denmark hereby calls for tenders for project, finance and communication management services for the project SARA - Sustainable Development Goals – SDGs, Adaptable Indicators and Methods, Regional Development and Active Implementations the

The contract period is November 1. 2020 to August 31. 2022.

The maximum budget for the task amounts to **DKK 1.124.000** (excluding VAT) given the approval of the final budget project by the Interreg Secretariat

**Award criteria:**

The decision on awarding the contract will be based on the following criteria and weight in terms of Quality/Competence/Price:

- Quality in the offer: 50 %
- Staff experience with similar tasks, documented experience and positive track record with EU Interreg project-, finance- and communication management: 35 %
- Overall price, number of workhours and workhour price per staff category: 15 %

**Deadline for submission of offer:**

Tenders must be send by e-mail to

Olav Sønderskov, senior consultant  
Region of Southern Denmark  
Regional Development  
Damhaven 12  
7100 Vejle  
[olav.soenderskov@rsyd.dk](mailto:olav.soenderskov@rsyd.dk)

no later than **October 27th 2020, 00:00.**

**What tenders must cover**

Tenders must cover a description of the following:

1. In relation to Minimum requirements and additional competencies, documentation for the tenderer's experience with:

- Interreg 5 A, or similar, project-, finance- and communication management

- Knowledge of organisations and networks in the Danish-German cross border area
- Collaboration with partners in the Danish-German cross border area

The tenderer must enclose references.

The tenderer must describe the company's competencies that are available in relation to qualifications and number of employees. References for employees must be enclosed in the tender.

## 2. Quality

The tender must describe how and in which quality the project, finance and communication management is delivered according to annex 1 - Specification of requirements.

3. Price: Max DKK 1.124.000 (excluding VAT - given the approval of the final project budget by the Interreg Secretariat).

The tenderer must supply information about work hour price for different categories of staff according to below.

Staff category	Work hour per year/total within the tender	Price per workhour	Price
Staff category XX			
Staff category YY			
Staff category ZZ			
<b>Total price</b>			

All expenses for staff, equipment, and travel must be included in the total price.

## Further information

Questions concerning the announcement must be forwarded in writing to:

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Damhaven 12  
7100 Vejle  
[Olav.soenderskov@rsyd.dk](mailto:Olav.soenderskov@rsyd.dk)  
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Questions and answers will be distributed to all interested companies who have contacted the Region of Southern Denmark to possibly submit an offer.

## Annex:

Annex 1 - Specification of requirements